



Conservation Communications and Outreach Coordinator

Term: September 2022 – March 2024 with significant potential for extension

Wage: \$36,400 - \$50,000, commensurate with experience (Level 4)

Location: Parry Sound, ON

Description

This position will support the Georgian Bay Mnidoo Gamii Biosphere (GBB) and its partners in the development and delivery of communications and outreach activities for conservation targets related to measures which plan for and protect Areas for Biodiversity Conservation (Canada's Target 1) and species at risk habitat stewardship programs.

This entails coordinating small group meetings and workshops on the lands and waters of GBB within Anishinaabek territory, as well as orchestrating and facilitating larger multi-stakeholder events and conferences. Being able to support Two-Eyed Seeing events, communications and understandings – providing engagement activities that rebalance and honour Indigenous and non-Indigenous perspectives for conservation will be essential.

Duties

- Develop and deliver on a communications and events strategy in support of GBB's Target 1 Initiative and Community Nominated Priority Place (known as *Maamwi Anjiakiziwin*);
- Develop multi-media communications in support of partnerships and collaborations for conservation initiatives;
- Develop and foster approaches to have partners grow collaborative approaches to conservation;
- Develop and deliver activities that bring community to understand conservation goals of GBB and partners;
- Provide ongoing administration and office support for project management, liaise on behalf of key projects, create event reports and recommendations, and carry out various research as needed;
- Provide support with other CNPP programs including Best Management Practices, Land Use Planning, Mapping, website design and updates;
- Supporting other project partners as needed; and
- Other duties as assigned.

Travel

Some travel throughout the Biosphere region will be required. Mileage will be paid and access to a vehicle is an asset.

Hours

A normal week will be 35 hours. This position works with volunteers and will require weekend and evening work.

Eligibility

- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of employment
- Have a valid social insurance number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations
- Expertise, experience and education in communications, Indigenous understandings, and conservation
- Expertise in hosting events and multi-stakeholder engagement activities
- Knowledge and experience in Indigenous Knowledges and approaches to conservation and ability to develop and facilitate multi-perspective sessions is an asset

How to Apply

Please forward a cover letter and résumé to Tianna Burke (biologist@gbbr.ca) by 5PM on Friday, July 22, 2022, with the job title included in the subject of the email. We thank all applicants for their interest in the position. Only those candidates selected for an interview will be contacted.

GBB's hiring and standard employee policies and procedures recognize and uphold anti-racist, equitable, and inclusive processes. GBB welcomes and encourages applications from people with disabilities. If you would like to apply to a job, are scheduled for an interview, or have been offered a position within GBB and require accommodations and/or accessibility measures, please email to request.