



## Beausoleil First Nation

11 O'Gema Miikaan

Christian Island, ON L9M 0A9

Phone: 705-247-2051 Fax: 705-247-2239 Email: [jobs@chimnissing.ca](mailto:jobs@chimnissing.ca)

**POSTED: SEPT 16, 2021**



## **EMPLOYMENT OPPORTUNITY**

(Due to the nature of the funding preference will be given to Beausoleil First Nation members)

Beausoleil First Nation in partnership with the Nookmis Revenue Fund is seeking to fill two (2) positions for a **BFN Parks & Tourism Labourer** as part of the 2021-2022 Nookiidaa project.

### **Qualifications:**

- A valid driver's license is an asset
- Pleasure Craft Operations Certificate is an asset
- Valid Standard First Aid and CPR
- Excellent Public Relation skills, including an appreciation of the need for tact and a positive, cheerful and informed approach with the public
- Displays initiative, strong interpersonal skills and high level of organizational skills
- Excellent verbal communication skills
- Strong math skills – collecting fees, providing change, tally sheets
- Conflict resolution and negotiation skills
- Ability to work independently and to follow and carry out instructions
- Physically able to carry out functions of the job
- Ability to operate and maintain a variety of light powered equipment such as, lawnmowers, brush cutters, etc.
- Ability to work under the BFN Administration Policies and Procedures

### **Duties and Responsibilities:**

- Collect posted fees for campers and day trippers
- Reconcile the campground fees collected to Nookmis and Economic Development Departments to the number of Tickets /Permits issued and summarize fees on the required tally sheet
- Cleaning of campsites and trails, including under brushing, mowing, raking, cleaning and removing of garbage
- Maintenance of equipment (Boat, chainsaws, gas trimmers and lawn mower)
- Assisting with boat clean up and maintenance
- Ensuring grounds are clear of debris and garbage daily
- Ensuring all visitors are aware of & adhere to camp beach rules & etiquette (BFN Beach By-Law)
- Communicating with handheld radio(s)
- Forming relationships with Aboriginal Police Services and the Ontario Police Services in the event they need to be contacted for assistance
- Assisting with supervising student positions

### **Education & Work Experience:**

- Minimum grade 12 or Equivalent with 1-year related work experience

### **Other:**

**Duration:** Term contract until March 31<sup>st</sup> 2022.

**Closing Date:** September 23, 2021

**Hours of Work:** 35 hours per week, shift work, must be available for evening and weekends

**Rate of Pay:** \$15.00 - \$16.00 per hour

Direct Supervisor: Georgia Monague  
BFN Parks & Tourism Supervisor

Functional Supervisor: Dan Monague  
BFN Administrator

**HOW TO APPLY:** Applications can be delivered in person, via fax, or email to the Beausoleil First Nation Administration Office  
 Attention: Virginia Sandy, Human Resources Department  
 11 O'Gema Miikan, Christian Island, ON, L9M0A9  
 Tel: (705)247-2051, Fax: (705-247-2239), Email: [jobs@chimnissing.ca](mailto:jobs@chimnissing.ca)

### **Applications must consist of the following:**

Cover Letter, Current Resume, 2 Employment Reference Letters, and 1 Character Reference Letter.

**SUCCESSFUL APPLICANT MUST PRODUCE A CLEAN VSS AND/OR CPIC.**