



CLIENT CONSENT AND RELEASE FORM

To administer and evaluate the effectiveness of Ogemawahj Tribal Training and Economic Resources - Ogemawahj Tribal Council (hereinafter referred to as OTC), programs and services, requires personal information about the applicant/participant. This information may be shared with:

- Ogemawahj Tribal Training and Economic Resources (OTTER) Board
- Other Aboriginal Local Delivery Mechanisms or First Nations belonging to other ASETS Agreement holders
- Human Resources and Skills Development Canada and related personnel
- Ontario Works or Employment Ontario
- Training Institutions providing approved training (training deliverers)
- Organizations providing on-the-job training, child care (child care providers), services
- Employment Counsellors

To be eligible for participation in the OTTER or other funded programs and services, applicants/participants must provide the financial and personal information requested and must consent to the collection, disclosure, and use of that information and any other information requested by the OTC as described in this notice, by signing the consent and release below. The information needed from the participant, where applicable, will be as follows:

- Name
- Social insurance number
- Address
- Date of birth
- Gender (where available as self-identified information)
- Aboriginal status (status Indian, non-status Indian, Inuit and Métis)
- Marital status
- Number of dependents
- Disability status (where available as self-identified information)
- Educational attainment
- Assessment regarding employability
- Employability dimension of intervention
- Cost and income support information
- Change in dependency upon government support
- Name of program in which individual is involved
- Length of program/intervention (start and end dates)
- Program attendance history
- Notice of withdrawal/termination from program/intervention
- Reason for withdrawal/termination from program/intervention
- Grades; and
- Program completion information (certificates issued, incomplete etc.) follow-up information (i.e. type of employment [employment with an Organization or self-employment], occupation, whether employment is part-time or full-time, date of return to work, earnings)

Some of the information collected will be direct from the participant however; other organizations as described below may be contacted in order to obtain the appropriate facts, which aid in making informed decisions:

1. To confirm participant's request for funding, the OTC may require information direct from a) the Federal Government about exhausted employment insurance benefits or current status on employment insurance claims b) MCSS or a municipality about receipt of social assistance, c) Worker's Compensation Board or other disability insurer about receipt of Worker's Compensation or disability insurance benefits.



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2. Information must also be collected to evaluate the program and/or service as they are designed to defer costs if an economic disadvantage is identified. Some of the questions pertain to gender, marital status, income, disability, age, etc. and are necessary for reporting purposes and statistical collection to substantiate continuance of the programs and services that meet the participant needs.
 3. The OTC will provide information to MCSS and First Nations administering social assistance programs.
 4. Information may be required from other Local Delivery Mechanisms when an individual's First Nation is from a geographic location outside the perimeters of the OTC and when the client resides within the perimeters of the OTC. Further, OTC may request information from other Local Delivery Mechanisms or First Nations in other provinces when the participant has membership from one of the six First Nations within the OTC boundaries and is requesting financial assistance.
 5. OTC may provide participant information to employers when making referrals for potential jobs.
 6. OTC may refer clients to other partner agencies or organizations to access other services.
 7. The participant agrees that information on grades, attendance, withdrawal or any other information related to the participation in a training purchase from an educational or training institute may be provided by the training/ educational institute to the Ogemawahj Tribal Council.
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OTC will ensure that no information we receive from the applicant/participant is disclosed to the above organizations unless we have a written agreement between the OTC and that organization ensuring they will protect your personal information received by us pursuant to this form and pursuant to privacy laws. We will only derogate from this obligation if we are required by law to disclose your information.

OTC wishes to inform you that the information we collect and provide to Canada is protected under Canada's *Privacy Act* and you have a right under the *Privacy Act* to obtain access to that information from Canada.

The applicant/participant consents to the use of their name and/or picture, which may be used in part or whole, for promotion purposes of the Aboriginal Skills and Employment Training Strategy (ASETS), Ogemawahj Tribal Council (OTC), Ogemawahj Tribal Training and Economic Resources program (OTTER); which may include but is not limited to the Ogemawahj Tribal Council website, OTTER newsletter, or OTC brochure materials.

The applicant/participant agrees to release Ogemawahj Tribal Council from any claims, financial or otherwise.

I have read this document or have had this document read to me and fully understand the above notice and hereby consent to the collection, disclosure, and use of my personal information as described herein. This consent is intended to allow the OTC to obtain and provide information so that my eligibility for other assistance may be determined and to confirm any assistance received through the OTC.

Participant Signature

Print Name

Date