



## GEORGIAN BAY NATIVE WOMEN'S ASSOCIATION

41 MAIN STREET, PENETANGUISHENE, ON L9M 1S7

Phone (705) 245-7044

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### EMPLOYMENT OPPORTUNITY

**Job Opportunity:** Youth Red Road Worker (YRR) - Seeking Good Life Project

**Reporting To:** Office Manager Sheri Charlebois

**Terms:** Contract position until November 2024 with possible extension.

**Hours:** 40 Hours a week Monday to Friday 8:30 - 4:30 (Evenings and weekends as required)

**Salary:** \$40,000-\$41,600

#### POSITION SUMMARY:

The Youth Red Road worker will provide a means through which the Anishinaabekwewag to assist in identifying ways that are unique to the Anishinaabe culture. Their role in teaching these ideas will be strengthened thru delivering the Red Road curriculum and other programs for children and youth.

#### Qualifications:

- Completion of a degree in the field of Health/Social Work field and/or equivalent.
- Experience in a position dedicated to family violence prevention, child welfare, trauma impacts and related experience within an Indigenous organization or community.
- Must have a proven ability to be a positive role model for clients, co-workers, and the community at large.
- Must possess a valid driver's licence and reliable transportation.
- Must possess and demonstrate knowledge of Indigenous culture, traditional ceremonies.
- Must be able to demonstrate experience and proficiency in facilitation skills, and an understanding of group dynamics and group processes.
- Must possess and updated CPR/Standard First Aid Certification.
- Must possess strong interpersonal skills, excellent organizational and communication skills.
- The individual must demonstrate a professional and positive team – oriented demeanor and GBNWA/and the communities to be serviced under this program.
- Must possess and demonstrate a proficiency in Microsoft applications including Word, Excel, Power Point, Publisher etc.

- Must possess and maintain for the duration of employment, a clear Criminal Reference Check (CPRC) and Vulnerable Sector Screening (VSS)
- Must understand the reason for the ability to maintain a high level of confidentiality and discretion

**Duties and Responsibilities:** Under the direct supervision of the Team Lead or their designate, the Youth Red Road Worker, will perform the following duties and responsibilities loyally and conscientiously, in the best interests of the GBNWA membership they serve:

- To promote Good Life Teachings and healthy lifestyles through the delivery of the Red Road Curriculum to Indigenous youth and children.
- Develop and implement programs to lead the next generations to healthy relationships facilitation, execution, and finalizing of all programs that they undertake.
- The worker will be responsible for all aspects of research, planning, development, facilitation, execution, and finalizing all program they undertake.
- The worker will partner with community organizations and service providers in the best practises and provide Cross Cultural Awareness Training.
- Establish and maintain a comprehensive listing of all Indigenous and non-Indigenous service providers, community services and supports for children and youth.
- Connect Red Road Program participants with programs and services to meet the individual needs of each client.
- Monitor, evaluate and report before and after programming.
- Maintain accurate and formal records and statistics for all programs undertaken i.e., attendance statistics, demographics statistics, etc.
- Maintain accurate and formal financial accountability for all program expenditures associated with their program functions. This duty will be performed with assistance from the Team Lead and GBNWA Finance, in accordance with the GBNWA Financial Regulation Policy.
- Develop and complete reports and submissions as may be required for the Red Road Youth Lead including, but not limited to, weekly, monthly, annual reports depicting all activities and programs undertaken in this role.
- Develop and complete reports and submission to the Board of Directors and Team Leader, on an annual basis, a detailed work plan for the upcoming year, inclusive of Goals, Objectives, Target Audience, Costs Associated and Measurable outcomes.
- Provide detailed weekly accounting of hours worked through submission of a well documented time sheet or work schedule.
- Must be willing and able to travel for and attend any professional development initiatives as may be deemed appropriate for this position .
- Must maintain a high level of confidentiality and discretion to protect the integrity of the client/worker relationship.

- Any other duties as may be deemed necessary by the Board of Directors and/or Team Lead.

**Hiring of Indigenous People will be given preference, as allowed under Section 24 of the Ontario Human Rights Code – Special Programs. Only those selected for interview will be contacted**

Please submit a cover letter, resume, and three (3) references to:

**Attention: Mrs. Sheri Charlebois**

**Georgian Bay Native Women's Association**

**41 Main Street, Penetanguishene, ON L9M 1S7**

**Phone (705) 245-7044**

**Email [riscp@gbnwa.ca](mailto:riscp@gbnwa.ca)**

**Closing Date: Thursday April 11th at 4:30PM**

We thank all applicants, however only those that pass the initial screening will be contacted for an interview.