



Chippewas of RAMA  
First Nation

# Employment Opportunity

Job Title: **Minobmaadziwin Worker**  
 Job Code: EDU485  
 Department: Heritage/Library Services  
 Reports to: Director of Education

Date Posted: 7/Mar/23  
 Date Closed: 21/Mar/23  
 (5:00 pm)

The Chippewas of Rama First Nation supports the United Nations Declaration on the Rights of Indigenous Peoples. Specifically, Rama supports the training, education and employment of Indigenous People.

Employment Classification: Maternity Leave Contract  
 Availability & Term: Approx. Start Date: March 2023  
 Remuneration: \$23.23 per hour

## JOB PURPOSE/SUMMARY

Ambe Minobmaadzidaa (Let us live a good life) is rooted in Anishnaabe culture and traditions and provide opportunities to bring families together to reconnect and enhance a sense of belonging and pride in who we are as Anishnaabe people.

## QUALIFICATIONS

- Education:**
- College 1-3 years and solid traditional knowledge.
- Skills and Abilities:**
- Social Services or Human Services an asset
  - Anishinaabemowin an asset.
  - Knowledge & experience in cultural teachings, ceremonies & traditions.
  - Class G Driver's license.
  - Excellent written & oral communication skills.
  - Understanding & respect for cultural protocols.
  - Crisis Intervention Training, Suicide prevention training, Life Promotion an asset.
  - Excellent organizational skills & the ability to coordinate & implement events.
- Experience:**
- Experience working with First Nation families.
  - Must be willing to work evenings and weekends.
  - Experience planning & organizing cultural events, teachings, ceremonies.
- Other:**
- A Vulnerable Sector Screening is required for this position.

Qualified applicants may submit their cover letter and resume to the attention of:

Charlene Benson, Human Resources Manager  
 Chippewas of Rama First Nation  
 5884 Rama Road, Suite 200, Rama, Ontario L3V 6H6  
 Fax: (705) 325-4718 Email: charleneb@ramafirstnation.ca

**\*\* ONLY THOSE APPLICANTS SELECTED FOR AN INTERVIEW WILL BE CONTACTED \*\***

Rama First Nation is committed to an inclusive, barrier-free environment. Accommodation will be provided in all steps of the hiring process. Please advise Human Resources if you require any accommodation to ensure you can participate fully and equally during the recruitment and selection process.



# Job Description

Job Last Updated: 15/Dec/22

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## **KEY JOB FUNCTIONS/RESPONSIBILITIES**

- Coordinate and facilitate teachings and ceremonies.
- Collaborate with various departments within Chippewas of Rama First Nation as well as external agencies' programs and services.
- Support individuals and families to provide wholistic supports.
- Incorporate Anishnaabemowin into programs.
- Engage different facets of the community to create educational materials, workshops and events.
- Build & maintain respectful relationships with Indigenous Knowledge Keepers.
- Maintain inventory of all program equipment & supplies
- Write funding proposals.
- Monthly Statistics, evaluations & reports.
- Meet monthly to provide regular updates and seek input and direction from Ambe Minobmaadzidaa Advisory Circle.
- Ensure all programs are advertised in a timely fashion.
- Ensure all necessary equipment & supplies are available & set up for each program (room set-up - tables & chairs, tarps, wood, lights, outdoor chairs, tables, etc.).
- Complete purchase requisitions as needed for program.
- Annual workplans - reviewed each month with committee.