



Chippewas of RAMA
First Nation

Employment Opportunity

Job Title: **Community Consultation Worker/Outreach**
 Job Code: ADM275
 Department: Legal
 Reports to: General Counsel

Date Posted: 14/Nov/22
 Date Closed: 22/Nov/22
 (5:00 pm)

1 week posting

****SPECIAL PROJECT FOR REGISTERED RAMA MEMBERS OR SPOUSE/CHILD OF MEMBER****

The Chippewas of Rama First Nation supports the United Nations Declaration on the Rights of Indigenous Peoples. Specifically, Rama supports the training, education and employment of Indigenous People.

Employment Classification: Full-Time with Benefits
 Availability & Term: Approximate Start Date: November 2022
 Remuneration: \$22.81 to start, move to \$24.64 after 3 months

JOB PURPOSE/SUMMARY

Ideally suited for an individual with a passion for environmental issues, community lands and harvesting areas, this position will work within the community on project based initiatives that relate to environmental issues, conservation and protection. Representing the Chippewas of Rama First Nation, this position will also work with other Williams Treaty First Nations on related initiatives, sharing knowledge and gathering information to be brought back to the community.

QUALIFICATIONS

- Education:**
 - College 1-3 Years in a related field
- Skills and Abilities:**
 - Genuine passion or interest in subject matter.
 - Knowledge and appreciation of First Nation culture and traditions especially harvesting activities preferred.
 - Advocate who enjoys working with people and other First Nation communities.
 - Positive and outgoing individual with strong interpersonal skills.
 - Strong oral and written communication skills.
 - Facilitation skills and ability to create presentations (assistance provided if needed).
 - Ability to work independently and in a team environment.
 - Ability to speak Anishinaabemowin an asset.
 - Excellent computer skills and knowledge of Microsoft Office Suite.
 - Valid Class G Driver's License and reliable transportation.
 - Ability to work flexible hours, including weekends and evenings.
- Experience:**
 - Experience with treaties, in particular Williams Treaties an asset.
 - Experience making presentations and facilitating an asset.
- Other:**
 - A Vulnerable Sector Screening is required for this position.

Qualified applicants may submit their cover letter and resume to the attention of:

Charlene Benson, Human Resources Manager
 Chippewas of Rama First Nation
 5884 Rama Road, Suite 200, Rama, Ontario L3V 6H6
 Fax: (705) 325-4718 Email: charleneb@ramafirstnation.ca

**** ONLY THOSE APPLICANTS SELECTED FOR AN INTERVIEW WILL BE CONTACTED ****

Rama First Nation is committed to an inclusive, barrier-free environment. Accommodation will be provided in all steps of the hiring process. Please advise Human Resources if you require any accommodation to ensure you can participate fully and equally during the recruitment and selection process.



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Job Description

Job Last Updated:

5/Oct/22

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KEY JOB FUNCTIONS/RESPONSIBILITIES

- Community consultation and implementing a protocol for Rama First Nation to protect the rights of Rama members throughout Williams Treaties First Nations territories.
- Participate in meetings and activities as Rama's delegate.
- Travel throughout Williams Treaties territories to attend meetings.
- Outreach coordination as required to support consultation in the community for projects.
- Prepare briefings on consultation activities to facilitate the community decision making process.
- Assist at Community Meetings in developing and presenting issues.
- Maintain a resource centre for community access to flyers/brochures/newspapers at MASK.
- Data gathering and information sharing as directed by phone, direct interview, door to door polls, includes assisting in questionnaire preparation, data compilation, and report development.
- Provide guidance and information and education to community members and staff.
- Gather information on new projects and put into a format that easily explainable to many levels of groups.
- Work with other First Nation communities on projects.
- Share information with Chief & Council, Harvesting Committee, Chief Island Group, etc. as required.
- Ensure that projects are considered in a careful and precautionary manner to prevent significant adverse environmental effects to RFN Lands.
- Promote the respect of cultural practices related to Lands.
- Build awareness, engagement and commitment to environmental sustainability and conservation.
- Other duties as assigned.