



EMPLOYMENT OPPORTUNITY
Ojibwe Language & Culture Instructor
Permanent Part-time – 25 hours/week

JOB SCOPE:

Alderville First Nation’s Day Care is recruiting for an Ojibwe Language & Cultural Instructor who is responsible for providing Ojibwe language and cultural activities to daycare children and staff. This is a *permanent, part-time position* at 25 hours per week – Monday to Friday from 7:45am to 12:45pm. The successful candidate will work under the direct supervision of the Child Care Supervisor.

Duties & Responsibilities:

Educational

- Develop a yearly plan for appropriate activities and skills to be taught to the various classroom age groups in Native language;
- Work with appointed Elders in the development of the language & culture curriculum;
- Provides Ojibwe language instruction to daycare children and work in collaboration all of the RECE’s;
- Responsible for program planning to provide in and out of daycare learning activities for children, coordinates with the daycare staff the integration of the curriculum for use in Ojibwe;
- Uses a variety of instructional techniques appropriate to the daycare children;
- Responsible for supervising children on a one to one or group basis;
- Assesses child’s progress in the Ojibwe language.

Related and other duties:

- Maintains regular and open communication with program team members and all other co-workers;
- Participates in ongoing professional development and attends/maintains all mandatory training;
- Participates in fire drills and other emergency procedures.

Minimum Qualifications:

- Educational Assistant Diploma or related college diploma with Field Placement experience within the last year and/or at least one-year previous experience working with children in a daycare setting;
- Ontario Teacher’s Certificate and/or Early Childhood Education Diploma would be *an asset but not required*;
- Demonstrated ability to speak in Ojibwe; ability to write in Ojibwe considered an asset;
- Updated Immunization records;
- CPR and First Aid, and AED; ongoing renewal as required to maintain current certification;
- Must have valid Class ‘G’ driver’s license with reliable method of transportation;
- Current Criminal Reference Check and Vulnerable Sector Search required (if position offered).

Preferred Experience:

- Knowledge of “How Does Learning Happen” in the Early Years;
- One-year experience teaching the Ojibwe language in a structured program;
- Forward thinking with a strong grasp of traditional values including knowledge of the history and dynamics of the Alderville First Nation community;
- Demonstrated experience in a day care and/or elementary school setting;
- General knowledge of the educational system, learning techniques, socialization processes, attitudes, values, aspirations and expectations of Alderville First Nation;
- Ability to work as part of a team to establish and maintain effective communication with daycare staff and students.

- Exhibits a high degree of initiative and self-direction;
- Excellent communication and interpersonal skills; demonstrated ability to work in a group setting

Salary: Alderville First Nation Salary Grid will apply – targeted start rate is \$20.21 - \$21.27 per hour

Benefits: As per AFN’s Personnel Policies & Procedures, this permanent part-time position offers mandatory Group Health Benefits (cost share of premium at 20% for employee); Pension Plan eligible, two (2) weeks paid vacation to start and paid sick leave credits up to 12 days/fiscal year.

Deadline: Open until position filled.

How to apply: *Applications must include a cover letter, resume and three work-related references and/or letters of reference.*

Note: Consideration will be given to documented past employment performance, attendance and reliability history for applicants previously employed by AFN. Applicants must meet the minimum qualifications outlined to be considered for an interview. Only those applicants selected for an interview will be contacted.

The AFN is committed to employment equity. All qualified candidates are encouraged to apply, however, members of Alderville First Nation and persons of Aboriginal heritage will be given priority. Qualified candidates who self-identify as members of AFN or as “Aboriginal” as defined in the AFN Recruitment Policy, will be given preferential consideration for any position.

Chief and Council retain the right to make the final decision on the selection of the successful candidate.

How to Contact:

Melissa Levesque, Human Resources Manager
Phone: 905-352-2011 ext. 261
Fax: 905-352-3242
Email: mlevesque@alderville.ca

Applications can also be hand delivered to the reception area of the Alderville First Nation Administration Office located at 11696 Second Line Road, Alderville, Ontario K0K 2X0.