



Chippewas of RAMA
First Nation

Employment Opportunity

Job Title: **Bylaw Security Guard**
 Job Code: FAC374
 Department: Community Services
 Reports to: Bylaw Security Supervisor

Date Posted: 2/May/23
 Date Closed: 9/May/23
 (5:00 pm)

1 week posting

****SPECIAL PROJECT FOR REGISTERED RAMA MEMBERS OR SPOUSE/CHILD OF MEMBER****

The Chippewas of Rama First Nation supports the United Nations Declaration on the Rights of Indigenous Peoples. Specifically, Rama supports the training, education and employment of Indigenous People.

Employment Classification: On-Call

Availability & Term: Approx. Start Date: May 2023

Remuneration: \$22.14 per hour

JOB PURPOSE/SUMMARY

Provides bylaw enforcement and security services for all facilities owned and operated by Rama First Nation, and security patrols for the community.

QUALIFICATIONS

Education: • Grade 12 or equivalent

Skills and Abilities: • Willing to obtain Security Certificate
 • First Aid/CPR to be obtained within first 3 months of employment.
 • Non Violent Crisis Intervention an asset.
 • **Must have a valid Class G Driver's Licence.**

Experience: • Previous experience in security or bylaw enforcement an asset.

Other: • A Vulnerable Sector Screening is required for this position.

Qualified applicants may submit their cover letter and resume to the attention of:

Charlene Benson, Human Resources Manager
 Chippewas of Rama First Nation
 5884 Rama Road, Suite 200, Rama, Ontario L3V 6H6
 Fax: (705) 325-4718 Email: charleneb@ramafirstnation.ca

**** ONLY THOSE APPLICANTS SELECTED FOR AN INTERVIEW WILL BE CONTACTED ****

Rama First Nation is committed to an inclusive, barrier-free environment. Accommodation will be provided in all steps of the hiring process. Please advise Human Resources if you require any accommodation to ensure you can participate fully and equally during the recruitment and selection process.



Job Description

Job Last Updated: 31/May/22

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KEY JOB FUNCTIONS/RESPONSIBILITIES

- Monitor surveillance cameras.
- Patrol any special events at MASK e.g.. PowWow, dances, sports events, special meetings.
- General patrols of reserve area, and helping others when needed.
- Bar Code Scanning.
- Fills out occurrence reports (document occurrences on computer) ie. vandalism of RFN property.
- Responds to alarms.
- Escort patrons out of building when disorderly conduct arises.
- Pick up and deliver deposits from casino shops to bank.
- Assists RFN Police as requested.
- Enforce by-laws.
- Assist with ensuring the patrol of RFN Lands, property and community including a bigger presence at Chief Island and Black River Wilderness Park.
- Occasional delivery of flyers.
- Provide entry to staff when required/offices.
- Document lost & found items.
- Ensure all buildings are locked up after hours.
- Arrange for contractors to do emergency repairs.
- Report Health & Safety issues.
- Carry out lighting inspections.
- Monitor and inspect Rama First Nation Businesses.