



Chippewas of RAMA
First Nation

Employment Opportunity

Job Title: **Budmaster**
 Job Code: BUS171
 Department: Rama Cannabis
 Reports to: Supervisor - Store Operations

Date Posted: 4-Nov-20
 Date Closed: 20-Nov-20
 (5:00 pm)

****SPECIAL PROJECT FOR REGISTERED RAMA MEMBERS OR RESIDENT SPOUSE/CHILD OF MEMBER****

The Chippewas of Rama First Nation supports the United Nations Declaration on the Rights of Indigenous Peoples. Specifically, Rama supports the training, education and employment of Indigenous People.

Employment Classification: 6 Full-time with Benefits.
 Availability & Term: Approx. Start Date January 18, 2021.
 Remuneration: \$17.70 per hour with increases based on RFN Business Salary Grid.

JOB PURPOSE/SUMMARY

As a highly driven front line cannabis expert, this position is dedicated to providing exceptional and knowledgeable service, creating an environment that is educational, engaging and memorable in order to drive sales and encourage customer loyalty while ensuring regulatory compliance.

QUALIFICATIONS

- Education:**
- Grade 12 preferred or equivalent work experience in a retail sales environment.
- Skills and Abilities:**
- **Must be 19 years of age or older.**
 - **Must obtain a CANSSELL Ontario Standard Level Training Certification at a minimum prior to opening of store as a condition of employment.**
 - Must have an in-depth knowledge and passion for cannabis products.
 - Working knowledge of regulations pertaining to the cannabis industry.
 - Must be able to effectively work in a highly regulated, fast paced environment.
 - Impeccable customer service skills to effectively communicate with diverse customers and create meaningful connections.
 - Strong interpersonal and execution skills.
 - Ability to maintain composure under pressure.
 - Must be able to work all shifts including weekends, evenings and holidays.
 - Must be reliable, trustworthy with ability to multi-task.
 - Ability to lift up to 30 pounds and stand for extended lengths of time.
- Experience:**
- Minimum 1 year experience in similar role or 2 years retail or hospitality experience with demonstrated knowledge of cannabis products.
 - Demonstrated ability to train skills or mentor peer development.
- Other:**
- A Criminal Reference Check is required for this position.

Qualified applicants may submit their cover letter and resume to the attention of:

Charlene Benson, Human Resources Manager
 Chippewas of Rama First Nation
 5884 Rama Road, Suite 200, Rama, Ontario L3V 6H6
 Fax: (705) 325-4718 Email: charleneb@ramafirstnation.ca

**** ONLY THOSE APPLICANTS SELECTED FOR AN INTERVIEW WILL BE CONTACTED ****

Rama First Nation is committed to an inclusive, barrier-free environment. Accommodation will be provided in all steps of the hiring process. Please advise Human Resources if you require any accommodation to ensure you can participate fully and equally during the recruitment and selection process.



Job Description

Job Last Updated: 2-Nov-20

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Reports to:	Supervisor - Store Operations

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KEY JOB FUNCTIONS/RESPONSIBILITIES

- Qualify guest eligibility in accordance with regulatory requirements and standards.
- Create a comfortable and welcoming environment for guest and visitors to the store.
- Create intentional experiences for customers by building authentic relationships and appropriately determining needs.
- Respond to customer inquiries with comprehensive product knowledge and accuracy.
Process customer transactions with accurately ensuring compliance in all transactions.
- Operate POS system and process cash/debit/credit transactions.
- Maintain a high level of cannabis products and accessories and service knowledge through on-going training and staying up-to-date on emerging trends/products/brands.
- Seek opportunities to contribute to improving business results and maximize store sales.
- Adhere to all company training and compliance manual standards and procedures.
- Adhere to all legislative requirements of cannabis retailers.
- Complete all tasks assigned by Store General Manager or Store Supervisors.
- Support inventory management and aid with order fulfillment.
- Share knowledge with team and customers.
Mentor Budtenders to expand skills, knowledge and enthusiasm for industry while ensuring a safe recreational use is supported.
- Demonstrate veteran knowledge of cannabis products and cannabis accessories.
- Assist with back of house duties as assigned including verifying and filling on-line orders.
- Practice open communication with co-workers and management team.
- Ensure that all company communication, rollouts, directives are understood.
- Monitor inventory and re-stock/re-order when necessary and fulfilling customer orders.
- Assist with opening and closing of store.
- Assist with store maintenance and housekeeping, including stocking shelves, merchandizing.