



## **EMPLOYMENT OPPORTUNITY POSTING** **HUB Water and Wastewater Operator Advisor**

**CLASSIFICATION:** Term Contract – 1 year with possibility of extension  
**SALARY:** Commensurate with qualifications and experience  
**LOCATION:** Ogemawahj Tribal Council Office  
**DEADLINE TO APPLY:** Tuesday, June 30th, 2020 at 4:00pm

The Ogemawahj Tribal Council (OTC), consisting of the Chippewas of Beausoleil, Chippewas of Georgina Island, Chippewas of Rama, Mississaugas of Alderville, Mississaugas of Scugog Island and the Pottawatomi of Moose Deer Point First Nations, supports the overall goals and objectives of all of its member First Nations in the development and facilitation of a superior service delivery organization. In keeping with this mandate, a self-starting, highly motivated individual is required to assume the responsibilities of Hub Water & Wastewater Advisor.

The OTC Water and Wastewater Operator Advisor will provide direct on-site assistance to the day-to-day operations for the OTC First Nations Water and Wastewater Operations personnel. The OTC Operator Advisor will work with other OTC HUB staff in delivering efficient and reliable support to OTC First Nation Water and Wastewater Operations. The Advisor will enhance the capacity and capability of OTC First Nations in meeting all aspects of drinking Water Standards followed within the Province of Ontario.

### **MINIMUM QUALIFICATIONS:**

1. Minimum of Water Treatment Qualification – Level 2; Water Distribution Qualification – Level 2; With a preference for Water Treatment Level 3 or higher.
2. Minimum Wastewater Treatment Qualification – Level 2; Wastewater Collection Qualification Level 2 Certification.
3. College diploma in an environmental, water and wastewater technology, water quality technician, water systems operation and management or related programs is considered is a strong asset.
4. Maintain certification/licensing under Ont. Reg 128/04 made under the Safe Drinking Water Act and Ont. Reg. 129/04 made under the Ontario Water Resources Act.
5. Experience as an Overall Responsible Operator (ORO) position for water facilities is a must.
6. Experience with a membrane Water Treatment Facility is considered an asset.
7. Experience with chemically assisted filtration and ozonation treatment technology is considered an asset.
8. Experience with small treatment systems is considered an asset.
9. Experience with a tertiary Wastewater Treatment Facility is considered an asset.
10. Confined Space Entry and WHMIS.
11. Currently have or willing to get Working at Heights Training.
12. Knowledge and Experience with SCADA computer system is required.
13. Ability to work non-standard work hours. Availability for on-call shifts.
14. Must have experience working with First Nation Government, First Nation Communities and other levels of Government. A keen appreciation of OTC First Nations cultures and community aspirations is required.
15. Must have proven, well-developed communication and staff/public relations skills; must be highly self-motivated, and be able to work independently, and as a team member.
16. Must have excellent computer skills and proven experience with word processing, spreadsheet, database, file management, AutoCAD or related technical software, preferably in a Microsoft environment.
17. Must have a valid Class G Ontario Driver's License, \$2 million in public liability insurance and access to reliable transportation.
18. Criminal Reference check relevant to the position, and Current Medical confirming fitness to fulfill the duties as outlined in the Job Description

### **KNOWLEDGE AND SKILLS:**

- Excellent knowledge of federal and provincial legislation/policies that affect First Nation water and wastewater facilities, sound knowledge of contemporary public sector operating systems and procedures are required;
- Must demonstrate results - oriented technical management and implementation skills;
- Demonstrated skills in report writing; technical document review; organizing meetings and events;
- Must be able to effectively achieve measurable objectives within directed work plans;
- Must be well organized and able to complete assigned tasks in a timely manner;
- Must be capable of performing and working within a 'multi-task' environment and working on a team;
- Working knowledge of GIS is considered an asset;
- Excellent project management skills are an asset;
- Experience in proposal writing is an asset.

### **PLEASE SEND APPLICATIONS TO:**

**Ogemawahj Tribal Council,  
Attention: Executive Director  
5984 Rama Road  
Rama, ON L3V 6H6  
Or via email to:  
mmccue-king@ogemawahj.on.ca  
For more info, please call: (705) 329-2511**

Candidates must provide a detailed resume, cover letter and three references by the deadline. Please mark on the envelope "HUB Water & Waste Water Operator Advisor" Only those selected for an interview will be notified. **Full job description available upon request.** Late applications will not be considered.