



Chippewas of RAMA
First Nation

Employment Opportunity
Special Project for Registered Rama First Nation Members or Spouse/Child of Member
October 2021 to April 2022

Position Title: 2 Pandemic Utility Workers (6 month contract with possibility of extension)

Reports To: Allison Sawyer, By-Law Security Supervisor

Qualifications: Grade 10 or equivalent
Must be willing to work outdoors in extreme weather
Solid computer and writing skills
First Aid & CPR training or willing to obtain
Class G2 or Class G Driver's License required

Responsibilities: Must assist with daily pandemic screening at the MASK Arena, including verification of vaccination and recording names for contract tracing.
Must be friendly, approachable and respectful.
Will be required to work evenings and weekends.
Assist with signage in the community.
Active outreach with community members
Assisting with project preparations including gathering, arranging and positioning of equipment, and supplies.
Must follow PPE requirements.
Data entry and reporting as required.
Microsoft Office Suite (Microsoft Office, Word, Excel).
Effective oral, written, and communication skills.
Ability to work as part of team, primarily with Security and Arena Staff.
Maintain confidentiality of sensitive information.
The duties and responsibilities outlined above are representative, but not all-inclusive.

Remuneration: \$16.00 per hour (Part-Time)

Please email or fax cover letter and resume to:

Charlene Benson
Human Resources Manager
Rama First Nation
5884 Rama Road, Suite 105
Rama, Ontario L3V 6H6

charleneb@ramafirstnation.ca or (705) 325-4718

Applications will be received from **September 21, 2021 to September 28, 2021 at 5:00 p.m.**
Telephone Interviews to be held on Wednesday, September 29, 2021