

WORK GEAR CHECKLIST

Please provide the following documentation with this application when you meet with the Employment Counsellor:

- ❑ Resume
- ❑ Proof of residency (copy of photo id with address, or utility bill)
- ❑ Letter from employer confirming **full-time permanent** employment, list of work gear needed, and date of first pay if you are requesting transportation assistance.
- ❑ Quote from Marks Work Warehouse or other supplier if necessary (including taxes) listing all items you requested to review with your case manager (pending approval).
- ❑ Letter from you addressed to the Ogemawahj Tribal Council. In the first paragraph, identify name of employer, start date, date of first pay and the list of work gear you require to start work.

