



EMPLOYMENT OPPORTUNITY

POSITION: Tribal Council Engineer
CLASSIFICATION: Full-time, Permanent Position
SALARY: Commensurate with qualifications and experience
LOCATION: Tribal Council headquarters at Rama First Nation
CLOSING DATE: November 26, 2020 at 12:00 pm.

The Ogemawahj Tribal Council (OTC), consisting of the following member First Nations: Chippewas of Beausoleil, Chippewas of Georgina Island, Chippewas of Rama, Mississaugas of Alderville, Mississaugas of Scugog Island, and the Pottawatomi of Moose Deer Point, supports the overall goals and objectives of its member First Nations in the development and facilitation of a superior service delivery organization. In keeping with this mandate, a self-starting, highly motivated individual is required to assume the responsibility for the overall engineering advisory services of the Tribal Council and member First Nations.

Reporting to the Executive Director, you will oversee, direct, manage and coordinate all program functions and activities of the Technical Services Department while providing direct professional engineering advisory services to the member First Nations during pre-planning, planning, design, construction, and maintenance of community infrastructure works and facilities. You will assist with the preparation of terms of reference for contracting Professional Services; assist with the tendering and contract award process and successful implementation of same; advise/coordinate environmental screening of capital projects; supervise OTC inspection services and assist with implementation of a yearly capital program for community facilities and infrastructure; support member First Nations with negotiations with Indigenous Services Canada and other resource agencies, and liaise with other technical services providers; define project scope, estimate of costs, milestones, and implementation plan/management regime for all Minor Capital projects, as requested; to work with the OTC Infrastructure Specialist to provide fire advisory services to First Nations.

Minimum Qualifications:

1. A degree in Civil Engineering and be a licensed Professional Engineer in the Province of Ontario, and a minimum of five years experience in the area of professional engineering service delivery and community development is required.
2. Must have five years overall related work experience supervising personnel, budget preparation, financial planning and management.
3. Must have experience working with First Nation Government, First Nation Communities and other levels of Government. A keen appreciation of OTC First Nation Cultures and community aspirations is required.
4. Must have proven well-developed communication, staff/public relations and negotiating experience; must be highly self-motivated and able to work well independently or as a team member.
5. Must have excellent computer skills, proven experience with word processing, spreadsheet, database, and related engineering technical software preferably in a Microsoft environment.
6. Demonstrated experience and ability in policy, planning and technical services development and implementation.
7. Must be insurable.
8. Must have valid Ontario Driver's License, access to reliable transportation and have \$2mil public liability insurance.
9. *Criminal Reference check as relevant to the position must be provided.*

Knowledge and Skills:

- Excellent knowledge of federal and provincial legislation/policies that affect First Nation government, sound knowledge of contemporary public sector operating systems and procedures are required;
- Must be innovative and decisive with high-level organizational, managerial, research, analytical skills;
- Must demonstrate the ability to work with a high level of tact and discretion.
- Must demonstrate results – oriented technical management and implementation skills;
- Must possess excellent Project Management skills and must be able to establish and effectively achieve measurable objectives within directed work plans; must be capable of performing and working within a 'multi-task' environment;

**Ogemawahj Tribal Council,
Attention: Mary King, Executive Director
5984 Rama Road
Rama, ON L3V 6H6
Or via email to:
mmccue-king@ogemawahj.on.ca
For more info, please call: (705) 329-2511**

Candidates must provide a detailed resume, cover letter and three references by the deadline. Please mark on the envelope "Tribal Council Engineer" Only those selected for an interview will be notified. **Full job description available upon request.** Late applications will not be considered.