



Chippewas of RAMA
First Nation

Employment Opportunity

Job Title: **Medical Driver**
Job Code: HEA177
Department: Health
Reports to: Medical Transportation Supervisor

Date Posted: 2/May/23

Date Closed: 16/May/23

(5:00 pm)

****SPECIAL PROJECT FOR REGISTERED RAMA MEMBERS OR SPOUSE/CHILD OF MEMBER****

The Chippewas of Rama First Nation supports the United Nations Declaration on the Rights of Indigenous Peoples. Specifically, Rama supports the training, education and employment of Indigenous People.

Employment Classification: On-Call

Availability & Term: Approx. Start Date: May 2023

Remuneration: \$21.78 per hour

JOB PURPOSE/SUMMARY

To provide transportation services to RFN members as per the Medical Transportation policy. **To include providing transportation and assisting with Home Support.**

QUALIFICATIONS

Education: • Grade 10

Skills and Abilities:

- Valid Class G Driver's Licence
- Clean Driver's abstract required
- Dealing with Difficult People Training.
- Must obtain a Class F Driver's Licence.
- First Aid/CPR and Infection Disease Control Training to be obtained within first 3 months of employment.
- Anishinaabemowin an asset.

Experience: • Experience working with the elderly and driving others preferred.

Other: • A Vulnerable Sector Screening is required for this position.

Qualified applicants may submit their cover letter and resume to the attention of:

Charlene Benson, Human Resources Manager
Chippewas of Rama First Nation
5884 Rama Road, Suite 200, Rama, Ontario L3V 6H6
Fax: (705) 325-4718 Email: charleneb@ramafirstnation.ca

**** ONLY THOSE APPLICANTS SELECTED FOR AN INTERVIEW WILL BE CONTACTED ****

Rama First Nation is committed to an inclusive, barrier-free environment. Accommodation will be provided in all steps of the hiring process. Please advise Human Resources if you require any accommodation to ensure you can participate fully and equally during the recruitment and selection process.

The Chippewas of Rama First Nation - A Proud, Progressive First Nation Community



Job Description

Job Last Updated:

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To provide transportation services to RFN members as per the Medical Transportation policy. To include providing transportation and assisting with Home Support.

KEY JOB FUNCTIONS/RESPONSIBILITIES

- Provide reliable client transportation to and from medical appointments, to include evenings and weekends.
- Assist clients to and from the vehicles.
- Correspond with and deal with issues and concerns with pharmacies and the Medical Transportation Supervisor
- Pick up prescriptions and deliver to community members.
- Educate clients on the Medical Transportation policy.
- Maintain a daily log of client transportation trips and report weekly.
- Provide maintenance and upkeep of vehicles to include: daily, weekly, monthly circle checks and taking in vehicles for service on a regular basis.
- Disinfect and sanitize inside and wash exterior of vehicle.
- Small maintenance repairs/grounds work within the buildings in the community and/or client homes.
- Maintain client confidentiality.
- **Perform other duties as assigned as they relate to this position, to include assisting with Home Support.**